

Ref. No. DGC/A/217/2023

Date: 17/08/2023

NOTICE INVITING QUOTATION

Sealed Quotations are invited from reputed Suppliers/ Vendors to quote their lowest possible rate for the supply and installation of the following items at Domkal Girls' College, P.O. Domkal, Dist. Murshidabad, Pin-742303, under the terms and conditions as stipulated below:

| Sl. No. | Items | Specification | Quantity | Quoted Rate |
|---------|---------|--|----------|-------------|
| 1 | Printer | All in one Inject Printer (PRINT/SCAN/COPY), Printing in Black and White Model No. Epson M200 (Eco Tank M200 Multifunction Inject B&W Printer) | 1 No | |
| 2 | Printer | All in one Inject Printer (PRINT/SCAN/COPY), Printing in Colour Model No. Epson L3210 (Inkjet Colour Printer, Ink Tank) | 1 No | |

Documents to be enclosed with the Quotation: i) Photocopy of valid up to date Trade License, ii) Photocopy of PAN Card, iii) Latest IT return copy, iv) GST RC copy, v) Credentials if any, vi) Quotation to be given in Supplier's official letter pad, vii) Sealed Quotation should be marked NIQ No. on the top of the Envelope.

Terms & Conditions:

- Sealed Quotation must be submitted at the "Tender Box", Domkal Girls' College Office, P.O. Domkal, Dist. Murshidabad, Pin-742303 within the stipulated date and time.
- The quoted rate should be inclusive of all Govt. taxes, GST, loading, unloading, carriage etc. complete.
- The rate should be quoted separately for each item in the quotation in figures and in words.
- In quotation, details specification of said items should be mentioned clearly.
- The Work Order/ Supply Order will be awarded to the Lowest (L1) valid Bidder.
- No advance payment will be released, and No damage charges will be borne by the college.
- The college Authority reserves the right to accept or reject any tender or cancel the tender notice at any time without assigning any reasons.
- The payment will be released after satisfactory completion of the work/ supply.
- Last date for submission of Quotation **25/08/2023 at 2:00 p.m.** and, the Quotations will be opened on **25/08/2023 at 2:30 p.m.**

Principal
Domkal Girls' College
PRINCIPAL
Domkal Girls' College
Domkal, Murshidabad

Convenor
Purchase Sub-Committee, Domkal Girls' College
Convenor
Purchase Sub-Committee
Domkal Girls' College

Ref. No. DGC/A/217(6)/2023

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Copy forwarded for kind information and with a request for wide publication to:

- Sub-Division Office, Domkal, Murshidabad, Pin-742303
- Administrator, Domkal Municipality, Domkal, Murshidabad, Pin-742303
- Block Development Officer, Domkal block, Domkal, Murshidabad, Pin-742303
- Postmaster, Domkal Sub-Post Office, Domkal, Murshidabad, Pin-742303
- Notice Board at Domkal Girls' College, Domkal, Murshidabad, Pin-742303
- System in-Charge, for wide circulation on the website: www.domkalgirlscollege.ac.in

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